

Appendix 1 – planned audits for 2015/16

Audit Name	Planned Days	Category
Write-offs	15	Financial Systems
Treasury Management	8	Financial Systems
Pensions Administration	12	Financial Systems
Payroll	20	Financial Systems
Management on Non-Current Assets	8	Financial Systems
Main Accounting System	15	Financial Systems
Housing Rents	18	Financial Systems
Housing Benefits (Mid year audit)	10	Financial Systems
Housing Benefits	20	Financial Systems
Creditors	25	Financial Systems
Council Tax (Single Person Discounts)	8	Financial Systems
Council Tax	15	Financial Systems
Capital Programme Management	20	Financial Systems
Business Rates - Refunds	8	Financial Systems
Budget Management	20	Financial Systems
Bank Reconciliations	7	Financial Systems
Business Rates (NDR)	15	Financial Systems
Debtors	18	Financial Systems
Cash Collection & Banking	15	Financial Systems
Other IT Audits (TBC)	50	IT
IT Server Estate	10	IT
Disposal of ICT Equipment	7	IT
Disaster Planning & Recovery	10	IT
Data Security Management	10	IT
BACS Follow-up	5	IT
Schools Audits (1st tranche)	30	Schools
Schools Audits (2 nd tranche)	30	Schools
Welfare Funerals	10	Service Review
Transport Management	10	Service Review
Street Cleaning	15	Service Review

Special Educational Needs	15	Service Review
School Funding Arrangements	15	Service Review
Right to Buy	15	Service Review
Residential Care for the Elderly	20	Service Review
Recycling (Brought forward from 2014/15)	10	Service Review
Pupil Places	10	Service Review
Parking Permits (Follow-up)	5	Service Review
On-Street and Off-Street Car Parking	20	Service Review
Mobile Phone Parking	10	Service Review
Leasehold Service Charges	15	Service Review
Insurance (Fraudulent Claims)	8	Service Review
Housing Temporary Accommodation	20	Service Review
Housing Related Support	15	Service Review
Housing Local Delivery Vehicle (BHSCH)	10	Service Review
Home Care	20	Service Review
Fostering and Adoption	18	Service Review
Establishment Control	15	Service Review
Direct Payments and Personal Budgets	20	Service Review
Deprivation of Liberty	13	Service Review
Client Billing	15	Service Review
City Parks	15	Service Review
Child Protection	17	Service Review
Adaptations	15	Service Review
Traded Services for Schools	8	Service Review
Performance Management	15	Governance
Public Health and other Health Partnerships	20	Governance
Information Governance (within services)	12	Governance
Improvements to Corporate Governance	50	Governance
Income Generation (EDH)	10	Wider change agenda
Stanmer Park	5	Wider change agenda
Modernisation Agenda	30	Wider change agenda
Major Capital Projects	18	Wider change agenda

Repairs and Maintenance (Housing) Procurement	20	Procurement
Office Cleaning Contract - Follow-up	5	Procurement
Lift Maintenance Contract (Housing)	12	Procurement
Integrated Waste Management Contract	20	Procurement
Highways Maintenance Service Review	18	Procurement
Gas Servicing Contract	15	Procurement
Financial Appraisals/ Vetting	15	Procurement
Corporate Procurement	20	Procurement
City Clean Expenditure	15	Procurement
Childrens Services Procurement	15	Procurement
Agency Staff	15	Procurement
Implementation Reviews	40	Implementation
Brighton Centre	10	Other
Grant Claims (incl. Stronger Families, Stronger Communities)	12	Other
Contingency	200	Other
Total	1400	

